

# Will Preparation Service

**Will Preparation Service covers the participating plan attorney's fees for employees and their spouses for the following services:**

- Telephone and office consultations to discuss the preparation or updating of the employee's and/or spouse's will
- Preparation of the will(s)
- Updating of will(s)
- Preparation of codicils

## Not just a Simple Will

- Hyatt's participating plan attorneys will prepare a Will to meet each employee's needs, from a simple Will to a complicated Will. The participating attorney's fees for the preparation of Wills for employees and their spouses are fully covered, even for complex Wills.
- Wills generally name beneficiaries, alternate beneficiaries, indicate specific gifts, name an executor to manage the estate, name a guardian and alternate guardian for minor child and may even cancel debts owed – all these items of a Will are fully covered if you use a participating plan attorney to prepare the will.

## Trusts—What's covered? What's not?

- Any testamentary trust, which is a trust set up in a Will to take effect after death, is covered for attorney's fees when using a participating plan attorney.
- Living trusts are trusts that take effect during a person's lifetime and are not covered by Will Preparation, as they are not a part of a Will.
- Documents such as living wills, powers of attorney or living trusts are not included in the Will Preparation Service, as they are separate legal documents. Participating attorneys will be happy to discuss and/or prepare these additional documents; however, the Will Preparation Service does not cover the attorney's fees. Tax planning is not covered by the Will Preparation Service.

## Out-of-Network Option

Participants have the option to retain an attorney outside of Hyatt Legal Plans' network of attorneys and receive reimbursement for the preparations of wills up to a set dollar limit.

To take advantage of the reimbursement feature, the participant must first contact Hyatt Legal Plans' Client Service Center at toll-free 800-821-6400 and request authorization and the fee reimbursement claim forms.